



KEY Sessional Worker (including Lead of a Club) - Job Description

Title: Kent Estuary Youth Work Sessional Worker, including the lead role for clubs as needed

Main purpose of the post: to support the development and delivery of youth & community provision in and around the Kent Estuary Area, Cumbria

Work base: Variable depending on Club

Wages: Based on JNC Youth and community Worker Scales, point 11-14 depending on qualifications/experience

Hours: working time requests will be offered by KEY on a variable basis and you can either accept or decline the work requests offered. Note there is no obligation for you to agree to work requests.

Accountability: lead Youth Worker or Trustee with responsibility for line Management (as appropriate)

Supervisory Responsibility: Young people and volunteers (as appropriate)

Responsibilities

- To undertake specific development or delivery tasks as requested by the lead Youth Worker, engaging with young people and their communities in the Kent Estuary area
- To develop creative programmes based on the young people's wants and needs when leading or support the lead to this where in a supportive role.
- To support and develop the continuing work around community cohesion; enabling young people to engage in their community and support cross generational connections, building a positive community for all
- To support high levels of youth participation within activities, enabling them to have a strong voice in the activities delivered
- To ensure the keeping of records and to monitor and evaluate work undertaken for the clubs where taking a lead and support this when in a supportive role.
- To undertake any other tasks eg preparation, shopping, cooking or games as commensurate with the post.
- You may be asked to lead a club, and to take on the role to ensure the club runs effectively and that all health and safety and safeguarding requirements are met. In the capacity you will be working with at least one other person who may be another sessional worker or volunteer.

Other details

- You must maintain a satisfactory enhanced DBS check on automatic annual renewal.
- You must undertake refresher training in Safeguarding and Health & Safety at least once a year.
- Your appropriate expenses will be paid
- You are expected to travel independently between the various locations including at anti- social times

Sessional Worker (including Lead of a Club) – Person Specification

<u>Attributes</u>	<u>Essential</u>	<u>Desirable</u>	<u>Assessment</u>
Experience and Training	Qualification in youth work or equivalent. Experience in working with young people		Q / A / I
	Experience in planning and delivery of youth work provision	Experience in planning and delivery of outdoor education, creative arts and/or sports activities	A / I / R
Knowledge and Skills	Understanding of young people and ability to relate to them and engage them in an informal context		A/I/R
	Knowledge and understanding of safeguarding, health & safety practices.		A / I
	Ability to partake in reflective practice.		A / I
	Ability to maintain appropriate records.		A / I
	Ability to manage challenging situations and behaviours.		A / I / R
	Experience of establishing and maintaining boundaries when working with young people		A / I / R
	Ability to develop and lead creative programmes and linking them to youth work curriculum themes and the needs of the young people and community.		A / I / R
	Willing to participate in further development of personal and professional training were appropriate		A / I / R
Personal Qualities	Ability to relate to and communicate with young people.		A / I / R
	Ability to develop positive lasting voluntary relationships with young people and the community.		A / I / R
	Ability to work creatively with others.		A / I / R
	Experience of working in a team		A / I / R

	Ability to use initiative, work independently and be organised and self-disciplined.		A / I / R
	Ability to maintain confidentiality.		R
	Able to travel independently between varying and rural locations.		A / I
Q = proof of qualification (certificate) A = application I = interview R = reference W =written exercise			

